

Minutes

San Benito High School District Safety Committee Meeting:

Date: October 29, 2015

This meeting called to order at 2:03 P.M. in Room 135 by Shawn Tennenbaum 2nd by Jim Lewis

Present at the meeting: Carol Heiderich, Carol Telles, Daren Dickison, Jim Lewis, Doug Evers, Mercedes Berglund, Jill Ichien, Shawn Tennenbaum, , Nick Rabago, Karla Ornelas and Frances Bargas.

Absent from meeting, Elizabeth Martinez, Jeremiah Brantner, Jeremy Dirks, John Perales, Katherine Foster, Kristy Bettencourt, Mike Schurig, Paulette Cobb, Roseanne Lascano and Rob Zimmerman.

Approval of Minutes: September 17, 2015 approval of minute's motion by Jim Lewis 2nd by Carol Heiderich, all agreed to approve minutes.

Synopsis of Injuries update: Carol Heiderich reported 2 claims, and 1-bus driver hit in the face by non-public student.

1-incident report forgotten from last safety meeting a bite (same student with the 2 bites)

3 incidents – 1 bite, 1-substitute restraining a student was scratched on the arm, 1 employee kicked to the knee. Report only not a claim, 1- restraining a student but employee was not injured.

Karla Ornelas is working with Doug Evers for behavior training by Keenen for special education teachers and instructional aids.

Jill Ichien (instructional aid) commented on the student that bite's and scratched has a problem when he does not have a one-on-one. Director Tennenbaum said that he and Director Cobb will look into this student's IEP with a placement and behavior plan for that student.

Incident not a claim bus driver slipped on top step exiting the bus, corrective action non-slip surface on steps. Karla will look into all buses having the non-slip surface on the steps.

Safety Budget Status: Roseanne Lascano absent, will table it for the next meeting.

District Statistical Analysis: Doug Evers presented to the safety committee 16 graphs of Worker's compensation comparative analysis fiscal years 2012/2013, 2013/2014 and 2014/2015. See attachments.

Training/Feedback: All training on Keenan modules loaded. CPR/ First aid goal is to have all classified staff trained by December 2015, with the exception of maintenance and night custodians and some clerical staff. Danielle Techner is only available in the day time. The goal is to have all classified and certified staff trained in CPR/First aid by now and the end of the school year and at some point have exposure control to blood borne pathogens be part of CPR/First aid. Karla will work with Danielle on getting the rest of the employee trained in CPR/First aid by scheduling an early morning or afterschool with up to 14 people per session.

Shawn asked Jill Ichien to be the lead person for specific aid training. Jill mentioned that

campus supervisors should have behavior training since they are first responders.

Working on a roll out plan for TCI training with Emmanuel Nelson very intense 4 continues day paid training for aids, campus supervisors, support managers and some administrative staff with a 6 month refresher training. Our goal is to have all specific groups trained by the summer of the next school year 2016-2017.

Up for discussion; in our next safety meeting on, March 17, 2015. If CPR/First Aid certification and barrier masks should be paid out from general fund or safety fund.

Safety suggestion box: No suggestions were left at this time. The committee is looking at moving the box to the secretarial center. Looking into google forms for on line pdf forms, Karla will look into the google forms.

Old Business: Chairs and desks of non-medical issues should come out preventive maintenance general fund. Injury or illness and 15 Ft. long with surge protector safety power cords are to come out of safety fund. CPR/First aid certificates for staff and barrier masks for now will come out of human resource budget.

New Business: Danielle Techner was able to obtain 2 quotes on the AED machine one for \$1816.00 and \$1935.09 with a 3-year medical direction and online device management. Shawn will discuss with Danielle on which machine she recommends, 1st motioned by Carol Heiderich and 2nd by Karla Ornelas.

Masks quotes \$2.25-7.38 from 2 different companies.

Karla will place an order from American Red Cross for the barrier masks that she orders for Danielle Techner and place one in each fanny packs that are on a person, campus supervisors, Special Ed teachers, PE teachers, support managers and first responders.

Doug will explore the best outdoor anti-fatigue mat. Karla will work with Doug on getting the quote.

Mercedes is going to get a quote from Cintas for rainwear for campus supervisors. And see if Cintas also has anti-fatigue mats.

Exposure control/Blood borne pathogens. Jeremy Dirks, Doug Evers and Karla Ornelas are working together on training to have a presentation ready for the Nov or Dec board meeting. You need an exposure control plan in place before blood borne pathogens training. Blood borne pathogen is a hand on training with 1st responders, campus supervisors, support managers, instructional aids and food service.

Danielle Techner is currently going through the process of blood borne pathogens with the 1st aid training but it is not official because we do not have an exposure control plan in process.

Loss control goals will be presented at the November 17 board meeting our 15-16 goals and recap of 14-15 goals. Once the presentation is complete, Karla will send out to the entire safety committee the loss control goal for the year, as far for safety training and claims etc.

Meeting Adjourned at: 3:17 P.M. 1st motioned by Carol Heiderich 2nd motioned by Mercedes Berglund.

Rules of the Safety Committee Responsibilities: Next meeting March 17, 2016

April 21, 2016

May 19, 2016