

Minutes

San Benito High School District Safety Committee Meeting:

Date November 4, 2013

This meeting called to order at 2:04 P.M. in Room 135 by Melody Gomes.

Present at the meeting: Rob Zimmerman, Christina Hval, Jill Ichien, Melody Gomes, Carol Heiderich, Mercedes Berglund, Elizabeth Martinez, Doug Evers and Frances Bargas.

Absent from meeting Karen Zenella, Kristy Bettencourt, Paulette Cobb, Adrian Ramirez, Catalina Lemos, Bryan Smith, Renee Reed, and Mike Schurig.

Approval of Minutes: September 9, 2013 approval of minute's motion by Jill Ichien, 2nd by Elizabeth Martinez, all agreed to approve minutes.

Report from Site Safety Committee: Melody Gomes questioned if we would be keeping the incentive program. Yes we are keeping the approved program.

Safety Budget Status: Melody Gomes stated that she had no budget ready yet. Melody commented that we did spend money on concrete work.

Melody Gomes proposed paying the \$2,158.99 for campus supervisor parkas and jackets out of the safety monies. Christina Hval questioned if the campus supervisors take them with them when they leave employment. Mercedes Berglund said that when an employee leaves the jackets and parkas stay here. Christina Hval motioned to approve. Carol Heiderich seconded. All approved to pay for the parkas and jackets from the safety money.

Rob Zimmerman commented that he did purchase tarps during the summer. He purchased tarps that are slightly larger and the same grade we had prior. The cost of the new tarps came to \$900.00

Synopsis of Injuries update: Carol Heiderich commented that there were three new claims, one a box fell and struck and hit an employee who was standing underneath the box. The second an employee was burned on the forearm in the cafeteria, Christina Hval claims that the problem was that the counter was too low. The third was reported as a trip.

District Statistical Analysis: Doug Evers workman's comp, 1 claim, 3 incidents total incurred \$14,000 if closed today bottom line good so far. Doug also commented on the day's loss column / return to work program was 0 at this time. Premium lower this year than last year. That when an employee has to take training modules that time must be made to have employee take it on their school hours only.

Old Business: Samples for the carpet tile in the lobby entrance is cheaper if only on color is chosen, vote was on color, #837, Energy. Rob Zimmerman is to order the new carpet choice. Rob got a new quote for both wood and metal handrails with installation voting on the hand railing metal/brass \$2200, wood- \$1500, wood won which is going to be put up ASAP. And that it would have a Sapr Varniah finish on them so they are sealed and cleanable.

Doug and Rob had a conversation after last meeting and they suggested cutting a section of the marble in front of the ramp leading upstairs and replacing with carpet in a contrasting color, different from the blue carpet and white marble, so there is a flat section before you step on the marble. Transition area could also be some type of rubber as well Rob brought back the transition from ramp to the marble floor which has become slick with year of wear. A decision on a permanent fix the safety committee decided on painting non-skid at the bottom of the ramp leading to the upstairs business offices.

New Business: Christina Hval would like to have a lock-block on staff lounge 203 that the staff runs over to the cafeteria to have her open it if they forgot there keys. Rob Zimmerman is going to put lock-block on staff lounge 203. Christina Hval, would also like to have to radios in the cafeteria. Christina also commented on the tape on the freezer door. Rob said that he would take care of the tape and Christina would work with Rob. Christina said that it would be nice to have one more utility cart /golf cart for the cafeteria, but that two would be great, Christina is looking into the cost. The life-style room has no hot water for washing dishes. Rob is looking into putting a small water heater under the sink. Transportation supervisor Kristy Bettencourt asked for funding of \$900.00 for her drivers to have new jackets with safety strips for visibility, waterproof and bright colors. Yes, motioned by Mercedes Berglund and seconded by Carol Heiderich. Kristy Bettencourt is to order the new jackets.

Meeting Adjourned at 3:39 P.M. Motion by Mercedes Berglund seconded by Elizabeth Martinez

Rules of the Safety Committee Responsibilities: Next meeting January 13, 2014