

Minutes

San Benito High School District Safety Committee Meeting:

Date: May 21, 2012

This meeting was called to order at 2:10 P.M. in Room 135 by Debbie Fisher.

Present at the meeting: Rob Zimmerman, Christina Hval, Jennifer Henig, Melody Gomes, Debbie Fisher, Carol Heiderich, Mercedes Berglund, and Alicia Breckenridge.

Absent from meeting: Doug Evers, Kristy Urbina, Elizabeth Martinez, Jill Ichien, Antonio Vela, Karen Zanella, and Stan Rose.

Approval of Minutes: March 26, 2012 approval of minute's motion by Melody Gomes, 2nd by Jennifer Henig, motion to approve minutes carried.

Report from Site Safety Committee: Antonio Vela was not at the meeting so report was tabled until July 16, 2012 meeting. Safety committee would like clarification on Code Red notifications email, phone call and all clear bell.

Safety Budget Status: Melody Gomes reported that a banana keyboard was purchased and installed for Sharon Brown and one was installed for Yvonne Ehret. The current balance in the safety account is \$8906.96. Melody reported that three more people have completed five or more online safety trainings. Mercedes Berglund reported that three campus security employees have completed five online trainings (afterhours). Melody told Mercedes to send those employees up to Fiscal Services to receive their incentive award. Christina Hval asked if an employee redoes a safety training that they did the prior year if they would still receive a incentive award. It was decided to leave that up to the individual's supervisor as not all safety trainings relate to every employee.

Synopsis of Injuries update: Carol Heiderich reported that since the March 26, 2012 meeting there have only been two workers compensation claims. One was from an accident in a school van and the second was based on a threat. There were an additional four non-claims. They were for a pinched wrist, a finger in a door, a trip and lower back pain.

District Statistical Analysis: There was nothing to report as Doug Evers was not at the meeting.

Old Business: It was agreed to use some of the safety monies to purchase stepladders for classrooms. Rob Zimmerman will get together with Alicia Breckenridge and determine how many should be ordered and place the order before the end of May. The stand behind lines at the crosswalk were tabled until the July 16, 2012 meeting as the city is to install stop signs during the summer and painting on the sidewalk would require city approval (sidewalks are city property). The crosswalk lights are still not working properly. The city came to work on them, but the problem has not been corrected. Now when the button is depressed the sound to indicate safe crossing comes on but the lights still do not. Students and staff cannot tell that the lights are not work and start to cross because they believe it is safe due to the crossing sound signal. Rob has requested that Stan Rose contact the city about this ongoing and hazardous condition as they have not responded to Rob or Mercedes.

New Business: Christina Hval brought it to the attention of Rob Zimmerman and they discussed adding a second ramp at the loading platform behind the cafeteria. It is difficult to back the cart down the ramp and have already almost had one fall off. It was also suggested that door blocks be installed in the administration building and blinds installed on doors with glass windows so they may be closed during a Code Red. Christina requested that blinds be installed on the door leading from the cafeteria into the kitchen for the same reason. After discussion on the ramp, lock blocks and blinds it was motioned by Melody Gomes and seconded by Jennifer Henig to approve spending on the lock blocks and blinds and to install a second ramp on the cafeteria loading dock with the contingency that the ramp not exceed a cost of \$3000.00. All approved and motion was carried.

Meeting Adjourned: 2:46 P.M. Motion by Carol Heiderich seconded by Jennifer Henig.

Rules of the Safety Committee Responsibilities: **Next meeting July 16, 2012**