

Minutes

San Benito High School District Safety Committee Meeting:

Date May 13, 2013

This meeting called to order at 2:05 P.M. in Room 135 by Rob Zimmerman.

Present at the meeting: Doug Evers, Rob Zimmerman, Christina Hval, Melody Gomes, Karen Zanella, and Alicia Breckenridge.

Absent from meeting: Kristy Urbina, Elizabeth Martinez, Jennifer Henig, Debbie Fisher, Adrian Ramirez, Juan Robledo, Renee Reed, Jill Ichien, Carol Heiderich, Adrian Ramirez, Juan Robledo, Bryan Smith, Mercedes Berglund, Stan Rose, and Mike Schurig.

Approval of Minutes: March 11, 2013 approval of minute's motion by Melody Gomes, 2nd by Ali Breckenridge, all agreed to approve minutes.

Report from Site Safety Committee: Doug Evers reported that the expected claims payout for this year is \$124,000.00. Doug explained that Keenan reserves for the worst case scenario and that it is just an estimate. The actual dollar amount may go up or down. Claims for this year are at 6 and we are usually in the high teens. We have 2 lost time claims this year. Lost time claims are where the individual was not at work for a minimum of 1 day. To date we have only had a total of 73 days lost on all claims combined. Doug said that we are doing pretty well overall.

Safety Budget Status: Melody Gomes reported that the April expenditures were \$85.93. The current balance in the safety budget is \$24280.51. We finally received our allotment for the year which was \$19399.22. Melody said that there was 1 maintenance person that completed the safety training. There were no other people that completed safety trainings since the last meeting.

Synopsis of Injuries update: Tabled Carol Heiderich was not at meeting.

District Statistical Analysis: None.

Old Business: Rob Zimmerman reported that Doug Evers would prefer properly fitted entry mats in the main entryway instead of using the carpet tiles. Rob commented that the tiles can be removed and replaced as well as removed for cleaning. Rob will look into whether we can get the carpet tiles in red or a red and black blend and what the cost difference will be. Doug suggested using Velcro on the bottom of the mats to keep them from moving. Rob explained that since we use a service that would not be a feasible option. After discussion it was decided that Rob would have the carpet tiles installed during the summer break. He would look into the red or red and black tiles and would pick one that looks good and that contrasts with the light marble in the entryway. Karen Zanella made a motion to authorize the purchase and installation of the carpet tiles at a cost of no more than \$1500.00. Melody Gomes seconded the motion. Motion past with all in favor.

Rob Zimmerman brought up our options on the handrails for the ramps. Melody Gomes stated

that she has concerns about using wood handrails. Karen Zanella asked Rob if he has any concerns regarding cleaning and maintenance of wood handrails. Rob stated that he does not have concerns with using the wood handrails. He commented that they would be made of a hardwood that would be kiln dried and the sealed. Rob thinks it would be better continuity with what is already there. Melody asked how the wood rails would transition at their stop points. She would like to know if they will be transitioned into the walls so no one would snag anything on them. Ali Breckenridge suggested that the long (uncarpeted) section leading out to the quad would need handrails on both sides and that they should probably be made out of a metal due to the high traffic going through that section. Melody believes that rails are necessary on both side of the ramp up to Human Resources. Decision was tabled until next meeting.

Doug Evers commented that with Director Rose leaving we need to find out who will continue with the city on the Nash Road closure.

Rob Zimmerman brought the purchase of new tarps back to the table. Juan Robledo had offered for ASB to help cover the cost, but with his retiring this year not much has been done. Rob's contact said that the tarps can be ready in about three weeks of the order date. Melody Gomes believes that athletics and ASB should pay for the tarps, not necessarily safety. Karen Zanella stated that she was unsure if safety money should be spent on new tarps. Christina Hval thinks that safety money could be used to pay for a portion of new tarps, but not for all of it. Christina requested that a decision be tabled until a new ASB coordinator is announced. Decision tabled.

Rob Zimmerman reported on the gate lock that was brought as new business at the March meeting. Debbie Fisher, Rob and Doug Evers went to the get that the issue was reported on and were unable to duplicate the problem. Rob will meet with the teacher and will have them try to recreate the issue with him present.

Christina Hval told Rob that she has two doors that she would like to have lock bloc's installed on. Rob told her he would have someone do that. He also mentioned that all other doors that people had requested they be installed have been completed.

New Business: Melody Gomes brought up that the transition area from the carpeted ramp to the marble floor can be very slippery and that she has seen many people have to catch themselves from falling. Doug Evers said that there is a clear no-slip product that might fixed the problem. Rob Zimmerman will look into options.

Meeting Adjourned at 2:50 P.M. Motion by Ali Breckenridge seconded by Karen Zanella

Rules of the Safety Committee Responsibilities: Next meeting September 9, 2013