

Minutes

San Benito High School District Safety Committee Meeting:
December 5, 2011

This meeting called to order at 2:09 P.M. in Room 135 by Debbie Fisher.

Present at the meeting: Rob Zimmerman, Christina Hval, Jennifer Henig, Melody Gomes, Debra Fisher, and Carol Heiderich, Mercedes Berglund, Stan Rose, Karen Zanella, and Juan Robledo.

Absence: Kristy Urbina, Doug Evers, Elizabeth Martinez, Jill Ichien, and Antonio Vela.

Approval of Minutes: September 26, 2011 approval of minute's motion by Melody Gomes, seconded by Rob Zimmerman. Minutes approved by a vote of 10 to 0 to approve minutes.

Oral Communications: Debbie Fisher welcomed the new attendees to the Committee, Karen Zanella, Juan Robledo, and Ali Breckenridge. Ms. Fisher went over the Committees goals and the procedures that are involved.

Report from Site Safety Committee: Antonio Vela was absent from the meeting and will present at the meeting to be held on January 30, 2012.

Safety Budget Status: Melody Gomes reported on the safety budget as of October 10, 2011. We have received \$16,554.00 from Workers Compensation safety monies. As of October 10, 2011 we have spent \$1,336.69. We have a total of \$1,853.11 encumbered and a balance of \$16,796.00. All monies are to be used by the end of the fiscal year June 30, 2012 with an accounting to be given to Doug Evers.

Synopsis of Injuries update: Carol Heiderich reported that since September 27, 2011 we have had two people fall and one person bitten by a spider. The falls did not appear to be due to workplace hazards. Solutions would most likely be to be more cautious or attentive. Regarding the spider bite, Rob Zimmerman instructed maintenance to spray in that area and any other locations that they noticed that might need attention. Employees were reminded to look for spiders before pulling anything out that has been stored in one location for a length of time.

District Statistical Analysis: Doug Evers was absent from the meeting and will present information at the meeting to be held on January 30, 2012.

Internal Site Safety Inspection Status: No data available until the end of the semester. Check list to go out to teachers and classified staff in the near future.

Online Safety Training Modules: The \$5.00 safety incentive is still in effect. Continue to promote safety modules. Debbie Fisher to discuss with Krystal Lomanto re; approaching teachers at Professional Development meetings and via the Baler Wire on which safety modules teachers should do and their follow through.

Old Business: Rob Zimmerman got a quote in for the addition of speed bumps in Baler Alley and on the road that leads to transpiration between 315 and 318. To have two surface speed bumps placed in each location it would run \$3900.00. The downside to this type of speed bump is that if they are hit with something such as farming equipment they can be knocked off. The other option is saw cut speed bumps. To have two of these placed in each location would run \$4900.00. These are a more durable type of speed bump and take being hit by farming equipment. These speed bumps would be the wide or gradual style so that they would not be a problem for our school busses. There would be an additional cost of \$200.00 to strip the speed bumps so they are visible and an unknown cost to purchase signage. Melody Gomes asked when the work could/would be preformed. Rob stated that it could be done over the Winter Break. Melody Gomes made a motion to install the saw cut speed bumps; it was seconded by Karen Zanella. Motion was approved by a vote of 10 to 0.

New Business: Rob Zimmerman reminded everyone that Anthony Farias will be out in February 2012 to do a thorough safety inspection of the campus. He requested that if anyone noticed any hazards that maintenance be made aware of them so that they can be addressed prior to the February inspection. . Christina Hval commented that the mitts that provide some arm protection that were recommended, cost \$40.00 and cannot be cleaned if they

are dirtied or dropped on the floor, which has been happening. She is also concerned because the length of the mitt tends to cause employees to think that they will not get burned and therefore not be as careful. Mission Linen can provide oversized hot pads that can be laundered as needed. Melody Gomes asked if the cafeteria workers are required to wear long sleeves. Christina said that they are not required to wear long sleeves as some materials can actually be a hazard. It was recommended that Christina speak with Doug Evers about the use of the over sided hot pads prior to the next meeting. Juan Robledo asked if there was some way to have stepladders available for use. Juan commented that we did have several available for use but over the years they have gone missing. Debbie Fisher suggested that they be kept with the Division Chairs (DC's) of each division and added to the end of the year checkout sheet. Debbie Fisher will bring this question up to the DC's at the next DC meeting and/or Professional Development meeting. The committee Ok'd the distribution of stepladders to each location upon implementation of a system to track them. Juan Robledo brought up the safety of the stakes in the Horseshoe Pits. Juan suggested placing some kind of cap on the stakes to prevent accidental impalement. Rob Zimmerman stated that the problem with this is that the caps are easily removed and he believes that we would constantly be replacing them. Mercedes Berglund asked if it would be feasible to fence the area. Rob stated that this would probably be cost prohibitive. Rob suggested putting a sleeve in ground that would allow the stakes to be easily installed and removed by the teachers. Rob stated he believes this would run around \$200.00 to \$300.00 in supplies plus the cost of employee time. Karen Zanella suggested the installation of handrails at the outside stairs to the main building and in the lobby. Karen said that she has seen many people trip on the stairs and several elderly people have commented on the lack of handrails. Rob Zimmerman will talk with Anthony Farias about railings. Debbie Fisher asked for suggestions on how we can enforce parking restrictions during school hours at the staff parking locations, particularly the lot located by the pool. It was agreed to readdress this at the next meeting. Stan Rose recommended bring up parking and other safety issues with the Architects that will be used for the proposed facilities upgrades. Melody Gomes stated that we used to do quarterly checks of the sidewalks and campus for any safety hazards. Melody questioned if this was still a practice. Rob Zimmerman said that they do still do safety inspections and the campus security is a great help in locating problems early so they can be addressed quickly. Rob stated that there are plans this summer to break out the lifted concrete around trees so the roots of the trees can be trimmed and then to pour new concrete.

Meeting Adjourned: 3:09 PM.

Rules of the Safety Committee Responsibilities: **Next meeting January 30, 2012.**